# The measure and guideline for the shareholders attending the meeting and proxy

# 1. Guidelines for attending the General Meeting of Shareholders of Oishi Group Public Company Limited at Grand Hall 1, 2<sup>nd</sup> Floor, The Athenee Hotel, a Luxury Collection Hotel, Bangkok (Physical Meeting)

The Company has enclosed a map and directions to the meeting venue with the notice of this meeting as Enclosure 12. Shareholders and proxies can register beginning at 12:00 p.m. on the day of the meeting. The Company will use the barcode system for registration and vote counting in the meeting for the Physical Meeting. Therefore, shareholders and proxies have to bring registration documents on the meeting date as follows:

# 1.1 For Natural Person

- Registration form with a barcode
- National ID card or Government Official ID card or Government Employee ID card or valid Driver's License or valid Passport or document in lieu of a valid passport (in case of a foreigner) and evidence of name and/or surname change (if any)

# By proxy

- Registration form with a barcode
- Either Proxy Form A or Proxy Form B (Enclosure 6) filled in correctly and completely with the signatures of the grantor and the proxy
- Certified True Copy of National ID card or Government Official ID card or Government Employee ID card or valid Driver's License or valid Passport or document in lieu of a valid passport (in case of a foreigner) of the grantor and the proxy

### 1.2 For Juristic Person

- Registration form with a barcode
- A copy of the affidavit recently issued within 6 months by the Department of Business Development, Ministry of Commerce, and signed by the authorized signatory with the seal of the juristic person (if any)

### By proxy

- Registration form with a barcode
- Either Proxy Form A or Proxy Form B (Enclosure 6) filled in correctly and completely with the signatures of the grantor and the proxy
- Certified True Copy of National ID card or Government Official ID card or Government Employee ID card or valid Driver's License or valid Passport or document in lieu of a valid passport (in case of a foreigner) of the proxy
- Certified True Copy of National ID card or Government Official ID card or Government Employee ID card or valid Driver's License or valid Passport or document in lieu of a valid passport (in case of a foreigner) of the authorized signatory of the juristic person who signed the Proxy Form

- A copy of the affidavit recently issued within 6 months by the Department of Business Development, Ministry of Commerce, or a copy of the Company Affidavit issued by a government agency with authority of the country in which the juristic person is located and signed by the authorized signatory with the seal of the juristic person (if any)

# For Foreign Investor Appointing Custodian in Thailand

- Registration form with a barcode
- The Proxy Form C, which can be downloaded from the Company's website <a href="https://www.oishigroup.com">www.oishigroup.com</a>; under Investor Relation section > Shareholder Information > Shareholders' Meeting; filled in correctly and completely with the signatures of the grantor and the proxy.
- Certificate of incorporation of Custodian juristic person and signed by the authorized signatory of custodian or its authorized person with the seal of the juristic person (if any).
- Certified True Copy of National ID card or Government Official ID card or Government Employee ID card or valid Driver's License or valid Passport or document in lieu of a valid passport (in case of a foreigner) of the authorized signatory of the juristic person who signed the Proxy Form.
- 1.3 To proxy others to attend the meeting and cast a vote on your behalf, please give a proxy to major. Or you are eligible to proxy to the Independent Directors of the Company, namely:
  - 1) Mr. Vikrom Koompirochana
  - 2) Ms. Potjanee Thanavaranit

All such independent directors have no any vested interest in the agenda of the meeting. The profile of the independent director who is proposed to be a proxy of shareholders in case of proxy granting is attached hereto in the Enclosure 7.

- 1.4 The company has taken safety measure to prevent the spread of the COVID-19 pandemic from overcrowding in the meeting area as follows:
  - 1) To enter the meeting venue, the Company will provide temperature screening point. The Company also request shareholders or proxies to cooperate in showing ATK test result within recent 24 hours at registration point. The Company's staff will put a sticker to shareholders or proxies who passed the screening. If any shareholder or proxy who has a fever and high temperature from 37.5 degrees Celsius and above and/or has possible symptoms of COVID-19, the Company reserves the right to consider allowing meeting attendance. However, such shareholders are eligible to proxy to the Independent Directors of the Company to attend the meeting and cast a vote on behalf.
  - 2) The Company allows only the shareholders or proxies, excluding followers, who pass the screening to attend the meeting.
  - 3) The shareholders or proxies who pass the screening process, please wear a face mask and place sticker throughout the duration of the meeting.

# 2. Guidelines for attending shareholders' meetings via electronic media (E-AGM)

- Please fill out the registration form for the E-AGM attached together with this guideline by clearly providing your e-mail address and mobile phone number for registration and enclose a copy of documentation as detailed in Clauses 1.1 1.2 to verify your right to attend the E-AGM.
- 2.2 Shareholders who are unable to attend the E-AGM can proxy to others by submitting the proxy form and enclosing a copy of documentation as detailed in Clauses 1.1 1.2. Or shareholders are eligible to proxy to the Independent Directors of the Company, namely:
  - 1) Mr. Vikrom Koompirochana
  - 2) Ms. Potjanee Thanavaranit

All such independent directors have no any vested interest in the agenda of the meeting. The profile of the independent director who is proposed to be a proxy of shareholders in case of proxy granting is attached hereto in the Enclosure 7.

- 2.3 Please submit a registration form for the E-AGM together with a copy of the abovementioned documentation to the Company by January 20, 2023 through the following channels:
  - E-mail: oishi-cs-office@oishigroup.com
  - Mail address to Legal & Compliance Office, Oishi Group Public Company Limited.
    No. 90, CW Tower, 43th Floor, Ratchadapisek Road, Huai Khwang Sub-district, Huai Kwang District, Bangkok 10310
- 2.4 Upon receiving the document, the Company shall verify and confirm the shareholders' right to attend the meeting. The shareholders shall receive the Username and Password, as well as WebLink to access the E-AGM. In this regard, it's all shareholders are kindly requested to refrain from disclosing the Username and Password to others. In case the Username and Password are lost or not received by January 23, 2023, please contact the Company as soon as possible.
- 2.5 The Company will send the Username and Password together with electronics file demonstrating the instructions for E-AGM via the e-mail. Please go through them carefully. The system will be open for registration 120 minutes prior to the meeting time. However, it will be live broadcasting at 14.00 hrs.
- 2.6 For the method of voting during the E-AGM, the shareholders will be able to vote on each agenda by pressing the "Approve" or "Disapprove" or "Abstain" voting button. In case the shareholders do not cast no vote for any agenda, that vote will be automatically counted as "Approve".
- 2.7 In case you have technical difficulties in using the E-AGM system electronically before or during the meeting, please contact Quidlab Co., Ltd., an E-AGM service provider of the company. The Company will provide the contact channel of Quidlab Co., Ltd. in the email address that has sent the username and password.
- 3. Channels for sending suggestions or questions related to the Company's business, industry, the Company's performance, or any other related to the meeting's agenda

In order for the meeting to proceed as concisely as possible and in accordance with the legally defined agenda, the meeting will be open to your written questions. You can send suggestions or questions in advance of the meeting via the following channels:

# **Enclosure 11**

- E-mail: investorrelations@oishigroup.com or
- Fax: (662) 768-8889 or
- To the Company's staff on the day of the shareholders' meeting.

During the Annual General Meeting of Shareholders, the shareholders who attend the E-AGM can also submit suggestions or questions via the E-AGM system.

#### **Enclosure 11**

# A registration form to attend the meeting via electronic media (E-AGM)

	Made a	nt
	Date	MonthYear
I/We		Nationality
residing/located at No	Building	
Road	.Sub-District	
DistrictProvince	<del>2</del>	Postal Code
Mobile Number		
Being a shareholder of Oishi Group Pub	lic Company Limi	ted, holding the total number of
share(s).		
I/We confirm to attend and cast vote in to be held on January 25, 2023 at 14.00 hrs the E-AGM, Username and Password to the	s. via electronic med	
E-mail		
	sign(	Shareholder
	(	Proxy

# Remark:

Please send the registration form for E-AGM attendance, which has been completely filled out, together with documents to verify the rights to attend the E-AGM to the Company within January 20, 2023 via the following channels;

- E-mail: oishi-cs-office@oishigroup.com
- Mail address to Legal & Compliance Office, Oishi Group Public Company Limited,
  No. 90, CW Tower, 43th Floor, Ratchadapisek Road, Huai Khwang Sub-district,
  Huai Kwang District, Bangkok 10310